

# The 13<sup>th</sup> Annual Gathering of the Gargoyles

Los Angeles, CA – Hilton Universal City – August 21-24, 2009

## Dealer's Room Information

The Gathering of Gargoyles 2009 is being held at the Hilton Universal City / Los Angeles on the weekend of August 21-24, 2009. Our Art Show and Dealer's Room will be located in the Mandarin Room, which has approximately 2,200 square feet of space. There will be approximately 10 dealer tables in the portion of the room being used for the dealers' area.

### Dealers' Tables

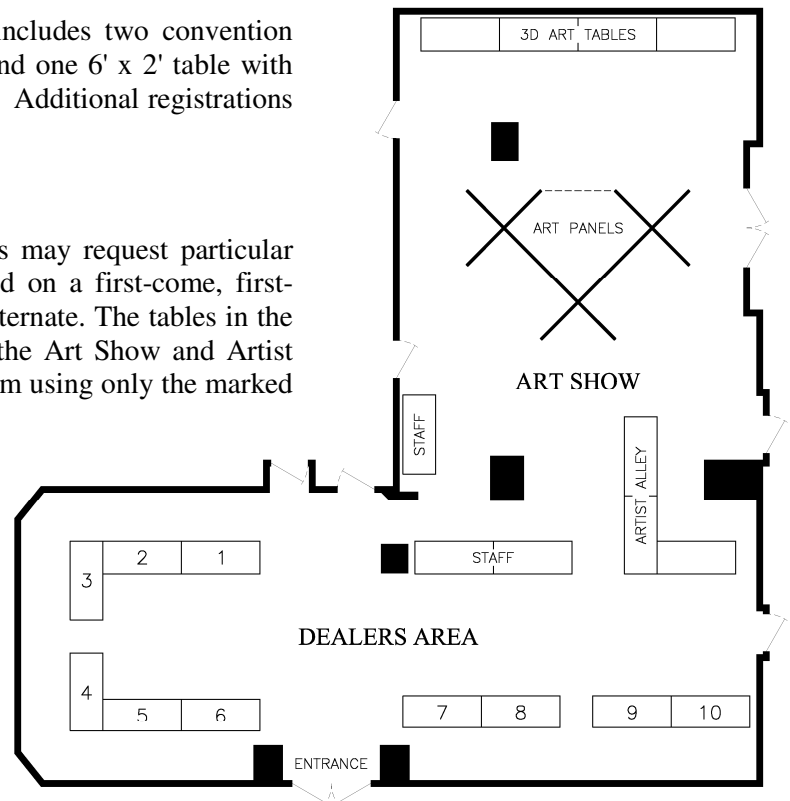
The price for one table area is \$100.00 and includes two convention memberships, one 6' x 6' area (approximate), and one 6' x 2' table with two chairs. Additional tables are \$100.00 each. Additional registrations are \$35.00 each (limit of 4).

### Room Layout

Our current setup plan is shown here. Dealers may request particular tables spaces, but table spaces will be assigned on a first-come, first-served basis, and you may want to request an alternate. The tables in the upper right area of the room will be used for the Art Show and Artist Alley. Convention attendees will access the room using only the marked entrance at the bottom.

### Table Configuration

You may configure your table area(s) as you see fit, adding additional shelves, kiosks, etc., as long as it does not interfere with other dealers' areas or violate fire code requirements. Electricity can be provided, but it is required that you bring a heavy-duty extension cord of 25 feet or more and a power strip. Telephone service can be arranged with the Hilton. Please contact them at 818-506-2500 for cost and more information.



### Mandarin Room at the Hilton Universal City

All attendees will use marked entrance at bottom.

All other doors will remain closed.

### Reservations, Payment & Contact

To reserve table space, please fill out the Dealers' Room Application and mail it with along with payment to the address listed. Any money paid toward, accepted and acknowledged (via receipt) for tables in the Dealers Room shall be non-refundable after July 31, 2009. This applies to any cancellations and/or "no shows." Any Dealers failing to appear at the convention by 9:00 a.m. on Saturday, August 22, 2009 will forfeit their table to the first available dealer on the stand-by List. Please note that available vendor space is limited, and will be sold on a first-come, first-served basis. If you have questions about the current availability of tables, please contact the Dealers' Room Coordinator. Once all available tables have been reserved, any further registrations and payments will be returned, and you will be placed on a stand-by list. If a table opens up, you will be contacted on a first-come, first-served basis, for the option of taking over that space.

## **Dealer Registration**

Each Dealer receives two badges with their booth. Additional badges can be purchased for \$35.00 each (limit of 4). An individual name must be assigned to the badge before it can be given to a Dealer. Dealer badges are not transferable. If you require more badges, please contact the Dealers' Room Coordinator. These badges are valid for admission to all parts of the convention (except the banquet).

## **Dealers' Room Hours**

These are the hours that our attendees will be allowed access to the Dealers' Room. We recommend that you or an associate be present at all times during these hours.

Friday: 12 AM - 6 PM

Saturday: 10 AM - 6 PM

Sunday: 10 AM - 6 PM

Monday: 10 AM - 2 PM

Dealer's setup will begin Friday at approximately 10 am. We will have staff members on hand to direct traffic and ensure smooth unloading and loading of goods. Check with the Hilton for advance shipment of Dealer goods.

## **Security**

The Gathering of the Gargoyles will be providing as secure a Dealers' Room as possible. We will have security staff monitor the Dealer's room on a regular basis. Please take extra precautions in the placement of merchandise and cash drawers to ensure items are not easily taken. The Gathering of the Gargoyles will keep the room locked during the hours the Dealer Room is closed. However, the Dealer is solely and fully responsible for their own exhibit material and should insure their exhibit against loss or damage from any cause whatsoever. All property of a Dealer is understood to remain in their care, custody, and control in transit to, from, or within the confines of the Dealer Room.

## **Licenses and Permits**

Each dealer is responsible for obtaining any necessary licenses or permits required by local, state or federal law. Each dealer is also responsible for collecting and remitting any required taxes. For questions regarding seller's permits and collection of sales tax, contact the California State Board of Equalization at 1-800-400-7115 or visit: <http://www.boe.ca.gov/>

## **Requirements of the Hilton Universal City**

Decorations, signs, banners, etc. may not be nailed, tacked, stapled, or otherwise fastened to ceilings, walls, painted surfaces, or columns in the hotel. No holes maybe drilled, cored, or punched, in the facility. All fire, safety, and building regulations must be strictly followed. Particular attention should be paid to the prohibitions against propane, acetylene, and other flammable materials. Exhibitors are responsible for the removal of all materials at the conclusion of the show.

## **Adult Merchandise**

The Gathering of the Gargoyles is a family convention with minors in attendance. Adult media and merchandise must be sold within accordance of the laws of both the State of California and Los Angeles County. The display or sale of adult merchandise to anyone under the age of 18 will not be tolerated. Adult merchandise must be displayed discretely (not in plain sight) and photo identification must be checked if legal age is in question. Products displayed openly must conform to the Pioneer PG-16 and up rating. Products that cannot be easily made to conform to the PG-16 and up rating should be kept toward the back of the table, or preferably out of reach entirely if practical. The visible cover of any such product must be PG-16. If such products are on the table, you

are responsible for ensuring that no minors view them. Placing a sign on your table stating that you're selling adult material is fine.

### **Selling from Hotel Rooms**

The selling of merchandise from a hotel room is against The Gathering of the Gargoyles policy. Anyone found selling merchandise from their room will be removed from the hotel premises. An exception will be made for other conventions and clubs who register with us to sell memberships for their group. All promotional items must be sold in the Dealers' Room.

### **Smoking**

Smoking in the dealers room and other indoor common areas of the hotel is prohibited.

### **Audio Displays**

The volume of your audio displays must be kept at a reasonable volume. The Gathering of Gargoyles and the Dealer Coordinator reserve the right to require volume modifications for any reason.

### **Prize Donations**

We welcome any donations to be used as prizes for our various contests and auction. During the awarding of prizes, we will mention the names of the Dealers who have donated prizes. It is not required for you to donate prizes, but it is always greatly appreciated.

### **Liability**

Neither The Gathering of the Gargoyles, The Hilton Universal, its agents, or its representatives will be responsible for any injury, loss, or damage that may occur to the Dealer or to the Dealer's associates or property from any cause whatsoever. Dealers shall obtain, at their own expense, adequate insurance against such injury, loss, or damage. The Gathering of the Gargoyles shall not be liable for failure to perform its obligations under this contract as a result of strikes, riots, acts of God, or any other cause of any kind whatsoever not within The Gathering of the Gargoyles' control. Anyone visiting, viewing or otherwise participating in the Dealer's exhibit is deemed to be the invitee or licensee of the Dealer, rather than the invitee or licensee of The Gathering of the Gargoyles. The Gathering of the Gargoyles shall not be liable for any injury whatsoever to the property of the exhibitor or the persons conducting or otherwise participating in the conduct of the exhibit or the invitees or guests of the Dealer.

The Dealer understands that neither The Gathering of the Gargoyles or The Hilton Universal maintains insurance covering the Dealer's property, and that it is the sole responsibility of the Dealer to obtain such insurance. There is no other agreement or warranties between the Dealer and The Gathering of the Gargoyles except as set forth in this document. The rights of The Gathering of the Gargoyles under this contract shall not be deemed waived unless specifically stated in writing and signed by an authorized officer of The Gathering of the Gargoyles. Any action, which The Gathering of the Gargoyles or Dealer may bring against each other, based upon or in any way relating to this Dealer Contract or its performance, shall be brought in Federal or State court located within the State of California. The Gathering of the Gargoyles and Dealer hereby waive all questions of personal jurisdiction or venue in order to give effect of this provision.